



**St. John XXIII School Advisory Commission  
October 17, 2017  
Meeting Minutes**

**Members Present:** Kristi Klein, Colleen Jentges, Nikki Kiss, Wayne Chrusciel, Lynette Melin, Erin Lackovic, Rachel Lorier, Dave Didier

**Members Excused:** Fr. Pat Wendt, Jen Rodgers, Mike Linstroth

**Members Absent:** Ed Muenta

- I. Call to Order at 5:34 PM.
- II. Opening Prayer
- III. Mission Statement Recital
- IV. Lynette Melin motioned to approve the September 2017 meeting minutes, seconded by Rachel Lorier. Motion Passed
- V. Open Comment
- VI. Principal Report
  - a. Accreditation visit is next week Wednesday and Thursday (October 25/26). Parents will be called randomly during the visit time. Possible questions have been sent out in Phoenix Times.
- VII. Pastor Report
  - a. None
- VIII. SPARK Retreat
  - a. Wayne handed out the minutes from the SPARK retreat on goals and SWOT analysis
  - b. Goals from retreat include
    - i. Prepare Development Plan and provide guidance in raising of \$185,000
    - ii. Develop strategic approach to engage volunteers
    - iii. Develop strategic approach to engage parish with the school
    - iv. Assist in development of recruitment plan and process
    - v. Increase number of school advisory commission members to 9 by end of school year.
- IX. Committee Reports
  - a. Finance Committee
    - i. Kristi handed out the updated financial statement.
    - ii. As budget is being put together for 18-19, finance committee members will attend a SAC meeting to review needs and assumption.
  - b. Marketing/Development
    - i. Annual report was just sent to print this morning, the annual report will begin the annual fund appeal.
    - ii. Grandparents day will be held on 11/21/17.
    - iii. Key event theme will continue to be "Night at the Oscars"
  - c. Christian Formation
    - i. None
  - d. Home and School
    - i. Ford Drive for the School raised \$2,200. Future years, we need to make sure there is a testimonial at church to encourage parish members to attend this. We can potentially earn up to \$6,000 for this.
    - ii. Soles for Education is this coming weekend (10.21.17)
    - iii. Raffle calendar fundraiser is now out.
    - iv. Halloween, Boo in the School event is on 10.27.17, we are trying a new format that will be a kid lock in.
  - e. Athletic Committee
    - i. First spirit wear order arrived two weeks ago and student have been wearing the shirts. There will be another order to be placed in November.
- X. Unfinished Businesses
  - a. None
- XI. New Business
  - a. None
- XII. Motion to adjourn by Dave Didier at 6:34 PM, Lynette Melin seconded. Motion Passed.

**Closing Prayer**

- XIII. **Meeting ended at 6:34 PM**