



**St. John XXIII School Advisory Commission
November 14, 2017
Meeting Minutes**

Members Present: Kristi Klein, Colleen Jentges, Nikki Kiss, Wayne Chrusciel, Lynette Melin, Erin Lackovic,, Dave Didier, Fr. Pat Wendt, Mike Linstroth, Julia Spankowski, Ed Muenta

Members Excused: Jen Rodgers, Rachel Lorier

Members Absent:

- I. Call to Order at 5:34 PM.
- II. Opening Prayer
- III. Mission Statement Recital
- IV. Lynette Melin motioned to approve the October 2017 meeting minutes, seconded by Dave Didier. Motion Passed
- V. Open Comment
- VI. Principal Report
 - a. Accreditation visit was completed during the end of October and was very successful. There will be a few areas targeted for improvement in the future, including completing the campus security plan, aligning calendars to the public school. Final report will be delivered around Thanksgiving.
 - b. Plans for the future, the school will move forward with joining the school choice program. The archdiocese also asked that we consider adding the "special needs" voucher as well. Kristi will be investigating what the requirements for this voucher include. Choice is set to begin in 2018-19 school year.
 - c. Kristi will be representing us during Catholic Schools week during a radio interview on KTI, and will share our STEAM lab and how we integrate religion into that.
- VII. Pastor Report
 - a. Capital Campaign is in full swing and we are at 3.1 million with pledges.
- VIII. Committee Reports
 - a. Finance Committee
 - i. Committee met on 11/13/17 and Wayne provided a summary. Budget is on track. Jan Schueller will be invited to the January meeting to share the budget and gather input from the Commission.
 - b. Marketing/Development
 - i. Enrollment banners will be posted throughout the town.
 - ii. Newport Shores promotional night was on 11/10 and raised \$1700 towards the annual fund.
 - iii. January 20th, Newport Shore will host another fundraiser night for fundraising towards the Key Event.
 - iv. Grandparents day will be held on November 21st.
 - v. Key Event will have a student art night on January 25th.
 - vi. Key Event underwriting and solicitation letters went out and donations are already coming in.
 - vii. Suggestion was made to look into having calendar attachments where the end user can add events directly to their personal calendar (google, outlook,etc).
 - c. Christian Formation
 - i. 2nd graders are getting ready for reconciliation.
 - d. Home and School
 - i. Ford Drive for your School Event raised \$1,820
 - ii. Boo in the School event was fun, however understaffed, and we will consider formats for future events.
 - iii. Raffle calendar is in the middle of collection and will be finished on 12/31/2017.
 1. Suggestion was made to include known school/parish events on dates in future calendars
 2. Suggestion was made to research avenues to make raffle calendar more electronic to reduce volunteer hours needed.
 - e. Development
 - i. We need to find a few school advisory commission members to serve on this committee, Wayne and Mike Linstroth volunteered to serve.
 - f. Athletic Committee

i. Girls volleyball team finished 3rd place at the Seton Tournament.

IX. Unfinished Businesses

a. None

X. New Business

a. The Messenger is a monthly communication developed by the Stewardship Committee. It's published in the bulletin and highlights a committee each month to share what their purpose is. November's bulletin will showcase the school advisory commission.

XI. Motion to adjourn by Dave Didier at 6:28 PM, Lynette Melin seconded. Motion Passed.

Closing Prayer

XII. **Meeting ended at 6:34 PM.**