



St. John XXIII School Advisory Commission
June 12th, 2018
Meeting Minutes

Members Present: Wayne Chrusciel, Lynette Melin, Ed Muenta, Rachel Lorier, Nikki Kiss, Dave Didier, Julia Spankowski, Mike Linstroth, Lynette Melin, Kristi Klein, Erin Brewster, Father Pat Wendt, Colleen Jentges

Members Excused: Jen Rodgers

Members Absent:

- I. Call to Order at 5:28 PM.
- II. Opening Prayer
- III. Mission Statement Recited
- IV. Meeting minutes approved for May 2018. Julia Spankowski motioned to approve, Rachel Lorier seconded. Motion passed.
- V. Pastoral Report
 - a. Update on School Safety Grant
 - b. Reviewed the details on the sale of the St. Mary's building
- VI. Principal Report
 - a. Kristi reviewed the school data on performance benchmarks for reading and math.
 - b. School Choice Update
 - c. Review of Enrollment data
 - d. Safety Grant is complete, asked for \$40,000
 - e. SJ23 Received the exemplary school award. The award Ceremony is set for October 5th.
 - f. School Day hours are changing, as the public school system requested to make this change for bussing.
 - i. St. Peter's Campus will run from 8:30-3:30 pm
 - ii. St. Mary's will run from 8:35-3:35 pm
- VII. Committee Reports (See Attached documents)
 - a. Finance Committee
 - i. 9 students signed up for school choice
 - ii. Special needs scholarship is still being determined.
 - iii. Fiscal Year will end on track and under budget.
 - b. Marketing/Development
 - i. The team reviewed enrollment metrics
 - ii. Developed a list of what worked and didn't work.
 - iii. Erin reviewed the Marketing plan.
 - iv. Annual Fund raised \$23,416, net amount is \$21,116
 - c. Christian Formation
 - i. First Communion was successful
 - ii. The Lenten project was successful
 - iii. Theme for next year was determined.
 - d. Home and School
 - i. Flower Sale will have earned \$9,000 this year.
 - ii. The Culvers fundraiser earned \$1200 this year.
 - e. Athletic Committee
- VIII.
- IX. Unfinished Businesses
 - a. There will be meeting at 7:00 PM to review the architect design for the updated school plan that includes keeping all classrooms together in the building.
 - b. Review of the action plans from the accreditation plan. One person from the commission will be assigned the role of strategic planning. Person will be designated at the Spark meeting in August.
- X. New Business
 - a. The board discussed prospective board members. Need to recruit at least 5 members.

b. Spark meeting will be the second Tuesday in August, dinner will be included and will be an extended meeting. Wayne will provide prep work for this meeting. Commission will need to review the by-laws and marketing plan.

XI. Motion to adjourn, Rachel Lorier made the motion and Mike Linstroth seconded the motion. Motion Passed.

Closing Prayer

XII. Meeting ended at 6:30 PM