



School Advisory Commission

April 11, 2017

Meeting Minutes

Members Present: Fr. Pat Wendt, Kristi Klein, Colleen Jengtes, Mike Linstroth, Mary Laux, Jeff Schmit, Nikki Kiss, Jen Rodgers, Ed Muenta,

Members Excused: Julie Pannemann, Lynette Melin, Wayne Chrusciel, Manny Lara

Members Absent:

- I. Call to Order at 5:32 PM.
- II. Opening Prayer
- III. Mike Linstroth motioned to approve the March 2017 meeting minutes, seconded by Jen Rodgers
- IV. Open Comment

- V. Unfinished Businesses**
 - a. Handbooks
 - i. Athletic Handbook
 1. A new athletic director was hired (Lisa Schramm) and she will be working to finalize the parish wide handbook.
 - b. Compliance and Constitution/Bylaws
 - i. Constitution will remain as approved with plans to edit in Fall of 2017.
 - ii. Commission completed the self-assessment for accreditation.
 - c. Accreditation Standard 5
 - i. There are 7 benchmarks, each benchmark will be assigned to a commission member to complete.
 - ii. Mary Laux will send the evidence gathered for each benchmark and the commission member will draft the paragraph that cites the evidence for each benchmark. The commission will complete the drafts by May 1st.
 1. Nikki Kiss (1 and 2), Jeff Schmit (3), Mike Linstroth (4), Jen Rodgers (5), Wayne Chrusciel (6), Lynette Melin (7) will draft the statements for the 7 benchmarks.

- VI. Committee Reports**
 - a. Principals Report
 - a. None
 - b. Pastoral Report
 - a. The group went to the archdiocese to present the plan to work with an architect on the future expansion.
 - b. Begin the silent phase of the capital campaign in the Fall with the kick-off being in Winter.
 - c. Finance
 - a. Next meeting will be on April 24th.
 - d. Marketing/Communication
 - a. None
 - e. Christian Formation
 - a. None

- f. Home and School
 - a. Will be hosting a fish fry in partnership with the Harbor Club on April 14th.
 - b. Flower sale is in full swing and pre-orders are due on April 14th.
 - c. A survey was sent out to all school families about fundraising and the future direction.

VII. New Business

- a. The public-school district approached the school about using the kitchen at St. Mary's for the hot school lunch program during the final phase of construction next year. Kristi will evaluate the viability.
- b. May 2nd at 6:00 PM the school will host another meeting on Parental Choice, demonstrating the implications of adopting the program, and follow-up on the next steps.
- c. Archdiocese Policy updates was shared with the school, updates included on the following policies: School Grading, Discipline, School Wellness, Mandatory Reporting, Athletics, Immigration. Updates will be reflected in the handbook.
- d. Recruitment of New School advisory commission members. Before the May meeting, each commission member will contact 2 potential members to see if we can recruit more people to the commission.
- e. Kristi will discuss the future schedule for spring break with the public school with the hopes to align the timeframe with the public schools and separate the break from the Easter timeframe.

VIII. Closing Prayer

IX. Meeting ended at 6:55 PM.

X. Jeff Schmit made a motion to move into a closed meeting and Mike Linstroth seconded.