



**St. John XXIII School Advisory Commission
September 10, 2018
Meeting Minutes**

Members Present: Wayne Chrusciel, Rachel Lorier, Nikki Kiss, Dave Didier, Julia Spankowski, Mike Linstroth, Kristi Klein, Erin Brewster, Julie Celmo, Cindy Becker

Members Excused: Jen Rodgers, Father Pat Wendt

Members Absent:

- I. Call to Order at 5:32PM.
- II. Opening Prayer
- III. Mission Statement Recited
- IV. Meeting minutes approved for June 2018. Rachel Lorier motioned to approve, Dave Didier seconded. Motion passed.
- V. Elect New Officers
 - a. Wayne Chrusciel will serve as president
 - b. Nikki Kiss will serve as secretary
 - c. Mike Linstroth will serve as Vice President
 - d. Rachel Lorier motioned to approve the officer nominations, Dave Didier seconded. Motion Passed.
- VI. August 27th Motion Review:
 - a. At the meeting on August 27, 2018, the committee voted on the updated teacher handbook that was shared via email. Mike Linstroth motioned to approve the handbook and Dave Didier seconded that motion. The motion was passed. The teacher handbook is approved
- VII. Review of SPARK meeting
 - a. Wayne handed out all the materials from the SPARK meeting
 - b. By-laws need to be amended to vote on items electronically as deemed necessary by board president.
 - i. Language on terms will be updated to include new term limits.
 - c. Vision for 2018-19
 - i. Goal is to make the school advisory committee the strategic committee and the most informed as to what is happening in our school, includes finances, marketing, communication, curriculum, etc.
 - ii. Continue to blend the commission and the finance committee.
 - iii. Focus on growing our student population and three more committee members.
- VIII. New Member School Advisory committee orientation packet
 - a. Develop basic expectations
 - b. Sharing clear goals for year
 - c. What is the purpose of the Board
 - d. History and org chart
 - e. Discussion topic by month
- IX. Pastoral Report
 - a. none
- X. Principal Report
 - a. This year the school added a new Math Curriculum.
 - b. Based on metrics, the school also added a new literacy component based off data.
 - c. Teachers conducted book studies over the summer.
 - d. Melissa Wellenstein joined the staff in a part-time capacity to serve as a social/emotional coach for students.
 - e. The first installment for the safety grant was awarded for \$20,000 and another grant was submitted to cover the expenses for the PA security system.
- XI. New Building Update
 - a. Revised plans will be back by 9/21.
 - b. 10/11/18 the arch will review/approve the building plans.
 - c. There will be a ground-breaking ceremony.
- XII. Committee Reports (See Attached documents)
 - a. Marketing/Development

- i. Focus is on developing the annual report and the purpose of the annual report will be to showcase a wish list of funds to help support the new building.
- ii. Kindergarten signs were posted this year and many families posted the pictures on social media.
- iii. Key Events underwriting activities
 1. Ladies board event
 2. Sportsman Raffle

XIII. Unfinished Businesses

XIV. New Business.

a.

XV. Motion to adjourn, Rachel Lorier made the motion and Mike Linstroth seconded the motion. Motion Passed.

Closing Prayer

XVI. Meeting ended at 6:30 PM

XVII. Send to final meetings to:

a. Seneca Graykowski

b. Michelle Thill