



Hello Parents of Third and Fourth Graders,

3-16-2020

Thank you to everyone who has already been trying to access Google classroom, student email, and Seesaw. This will be a learning process for all of us. We are working our hardest and doing our best to create an authentic learning experience for children.

My main line of instruction and communication will be Google Classroom. I will also send some announcements on Seesaw until I am sure that all 30 of my students are accessing Google classroom. I will post assignments, as well as links to other sites or resources on Google Classroom. Student emails are the same as their login for the chromebook. All students should have their gmail written/glued into their assignment notebook toward the front.

Third grade email addresses follow the pattern of first initial of first name, whole last name 2024 @stjohn23rd.school. For example, lgallitz2024@stjohn23rd.school
The password for all of third grade is stjohn (I am pretty sure)

Fourth grade follows the pattern first initial of first name, whole last name and then @stjohn23rd.school. For example, lgallitz@stjohn23rd.school
The password for fourth grade is 20182019 OR 20182019a

Each day, I will assign different learning activities via the Classroom. I will upload assignments by 8:00 am every school day. Students must complete assignments by 3:00 pm each day. It's assumed that students will complete assignments **throughout the day**. Teachers will respond, comment, and facilitate learning throughout the day. I will be holding office hours so that students can contact me through live chat on Google Hangouts. I can be reached face to face via Google Hangouts from 9:30-10:45 Monday through Friday.

I also am planning on using flipgrid, so that I can send videos of mini lessons. I will send the link for any flipgrid videos to Google classroom. From there you should be able to "sign in with Google." Again, I am not 100% clear on how well this will work with third & fourth graders. Fifth & Sixth grade currently use flipgrid quite often and it seems to be a great platform for videos and video responses. I hope to use flipgrid for students to make a video and actually show me their completed assignments. **All** silent reading needs to be tracked on a reading log.

Our first official start day is Wednesday, **March 18. Students must produce evidence of their learning each day to verify their attendance on a Remote Learning Day. This evidence of learning needs to be submitted by 3:30 p.m. on each day.** Verification of attendance on SchoolSpeak indicates that students have completed required work for the day in each class.

Below is a list of expectations for Students during this period of extended closure:

During an Extended Closure Day:

- Each morning, I will check all of my assignments on Google Classroom to see what I need to do for an Extended Closure Day.
- I will follow directions my teachers give me.
- I will complete and submit my assignments via flipgrid (Students can record themselves showing me specific assignments that I have asked to see)
- I will ask my family to help me with assignments if I need help.
- I will participate in online Conferences as my teachers schedule them.
- If I have questions I will contact my teacher during office hours.

A list for parent expectations is below:

During an Extended Closure

- I will help my child with Extended Closure assignments if they need help.
- I will remind my child to complete Extended Closure assignments.
- I am prepared to help my child message teachers with any questions about the assignments for Extended Closure.

**Students, please maintain a healthy work/life balance. Keep lines of communication open with your teachers and connect with your teacher if you are having difficulty.

| ✓ | Student Remote Learning Daily Checklist |
|---|--|
| | I have logged into Google Classroom and checked the daily announcements and assignments for each course. |
| | I have created a learning plan for the day. This plan includes: <ul style="list-style-type: none">• list of what is due for each class each day• office hours for each teacher that day• outline of when I will work on each class |
| | I have completed the required work for each course and submitted it as a record of my attendance. |

Thank you for working with us to help facilitate your child's learning!

Blessings,

Laura Gallitz | 3rd & 4th Literacy and Social Studies Teacher