



St. John XXIII

Catholic School

2020-2021 Reopening Plan

Intro and Prayer

“Do not be anxious about anything, but in every situation, by prayer and petition, with thanksgiving, present your requests to God. And the peace of God, which transcends all understanding, will guard your hearts and your minds in Christ Jesus.” - Philippians 4:6-7

It is with much prayer and preparation that we present our reopening plan for St. John XXIII School, with the full support and approval of the Archdiocese of Milwaukee, the School Leadership Team, Parish Leadership, and the School Advisory Commission. We promise to continue to fulfill our promise to develop the whole child - academically, spiritually, socially, emotionally, and physically, and to live our mission to, “Serve. Learn. Love. and Lead... as Disciples of Christ.” With our patron St. John XXIII to guide us, please keep our school, students, and families in your prayers, and know that you are in ours as well!

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A Message from SJ23 Leadership and our Reopen SJ23 Team

Over the past several months, we—along with many other members of our SJ23 community—have been mobilized into planning teams focused on the health and safety of our students, faculty, and staff, planning for the safe reopening of our campus and the resumption of our on-campus academic program. Since our state-ordered move to distance learning in March of this past school year, we have learned a lot about the novel coronavirus, and we have consulted with many leading experts, including physicians and mental health experts to help guide our plan.

The safety of our community is paramount as we plan to fully reopen our on-campus classrooms on Wednesday, August 26th and deliver our mission to provide an exceptional Pre-3–8 Catholic school education in a supportive, inclusive community built on the foundation of our mission and Catholic values. Our focus is trained on both the academic needs and the mental well-being of our students and their families as we strive to provide the full SJ23 experience. We know that we will need to provide flexibility for families as we work together over the months ahead.

Information contained in this plan will continue to evolve between now and the start of the school year, and we expect to share a final version of this plan to guide us through the first day of school and beyond by no later than Friday, Aug. 14th. After hosting these virtual town hall meetings to discuss the reopening plan and answer questions from families, a survey will be sent to all school families following those meetings. A copy of this document and other important plan updates will be posted on our website. We look forward to welcoming your children back to school in August, as we continue our work to ensure the safest environment possible for their continued learning.

SJ23 Commitments:

St. John XXIII leadership established the following priorities in developing the plan for a safe restart to school.

Mission: A continued commitment to ensure students grow academically, spiritually, and emotionally thus living our mission of becoming: “A Destination to Serve. Learn. Love. Lead...as disciples of Christ”.

Health and Safety - putting protocols in place that will keep students and staff as safe and healthy as possible and keep our schools open as long as possible. Stay Safe to Stay Open!

Quality Instruction - providing full in-person instruction five days a week while providing a virtual option for students who aren't able to attend in person.

Efficient and Safe Operations - ensuring that the regular operations of the district can occur, keeping in mind staff, student, and parent capacity, space limitations, and financial resources.

Flexibility and Responsiveness - preparing plans that can be adjusted as new information comes in and ensuring a smooth shift to a hybrid or fully virtual environment if either becomes necessary.

SJ23 Reopening Plan Overview

Following is a high-level overview of some of the most important information in our summarized [reopening plan](#). More details on these and other topics can be found in this document, and we encourage families to review all of this information. Families can view updates and additions to the information in this plan online at any time [on our website](#).

- **ACADEMIC AND EXTRACURRICULAR PROGRAMMING:**
 - We plan to reopen campus and offer on-campus classes for all students starting Wednesday, August 26th.
 - Families that want or need their children to learn online will have an option for a synchronous (real-time) online experience.
- **TECHNOLOGY FOR FLEXIBLE LEARNING OPTIONS:**
 - Our improved SJ23 remote learning experience will be utilized for families who choose it, and if we move learning fully virtual.
 - New web-cam technology in all grade levels will allow us to deliver a near face-to-face online learning experience.
- **FOCUS ON HEALTH AND SAFETY:**
 - Face coverings will be required (per the Governor's order) for all students in grades Pre-3-8th grades and adults while in the school building. ALL Students should come to school with a mask.
 - Daily health screenings will be required for all students, faculty, and staff, and for any visitors to campus.
 - New procedures for the monitoring of symptoms, along with dedicated isolation spaces in the school, have been added.
- **CAMPUS OPERATIONS ENHANCEMENTS AND IMPROVEMENTS:**
 - The frequency of cleaning and sanitizing procedures will be increased, with new equipment and products also used.

SJ23 Reopening Plan Overview (cont.)

- **A SAFE, HEALTHY LUNCH EXPERIENCE:**

- Various campus spaces, including classrooms, meeting rooms and outdoor spaces with socially distanced seating, will be used for lunches on a rotating basis. Students will be encouraged to bring their own bag lunches.
- Our cafeteria staff (Mrs. Bostwick) will be providing two bag lunch options. Families will order ahead on School Speak

- **BEFORE- AND AFTER-SCHOOL PROGRAMMING:**

- Before and After school child care WILL be open. Special instructions are being developed and will be in place for families prior to the start of the school year. Families should follow drop-off procedures that will be sent home prior to the start of the year.
- After-school programming, in grade-level cohorts are TBD at this time.
- All after-school program enrichment/activities will be suspended through at least winter break.
- Private tutoring will take place on campus with social distancing, shields and masks.

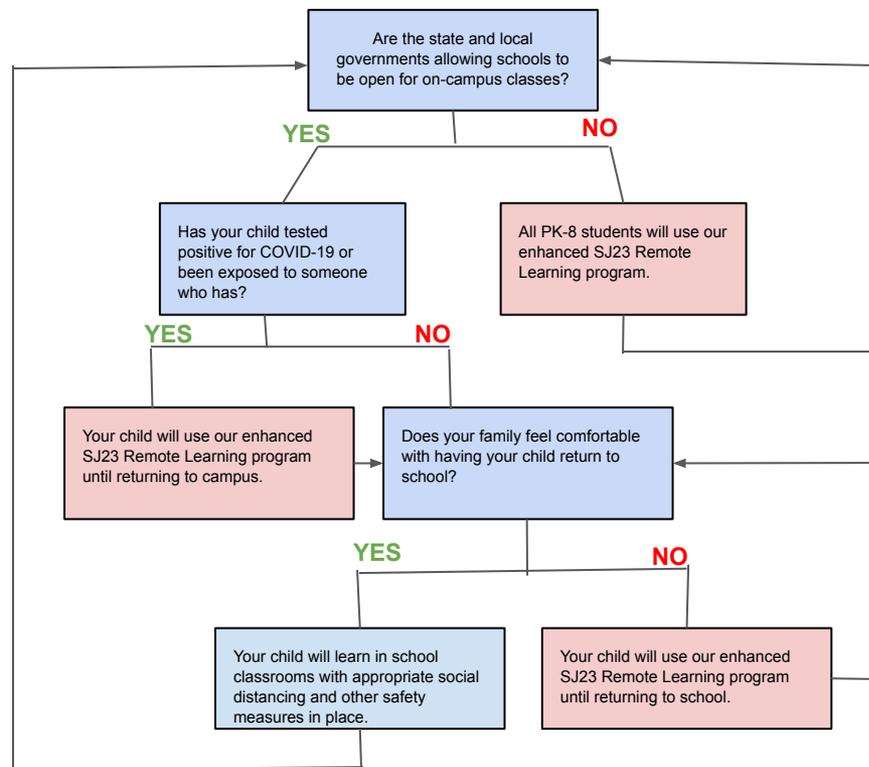
On-campus Learning/SJ23 Remote Learning Decision Tree

This decision tree provides a basic road map for your family to better understand your options for typical on-campus learning and distance learning through our [enhanced SJ23 remote learning program](#).

We look forward to starting classes as scheduled this school year on Wednesday, August 26th with as few disruptions to typical learning as possible.

Although safe, on-campus learning is our primary goal, we will offer flexible options for families who are not yet ready for their child to return to campus, or for situations where a child may need to self-quarantine for an extended period of time.

We are also continuing to actively prepare additional scenarios in the event that it is determined that typical on-campus learning is not safe, or distance learning again becomes mandated by state and/or local governments.



Academic and Extracurricular Programming

A safe return to full-day, on-campus learning is a universal goal—but we would not do this if we could not provide the appropriate environment to do so. We also realize that it is critically important for us to continue to offer the ability to teach and learn online as needed while also offering families options and flexibility, and we have learned much from the use of our [SJ23 Remote Learning Plan](#) this past spring. As we continue to focus on the academic, social, emotional, spiritual and wellness needs of all of our students, we look forward to supporting them with a well-rounded, comprehensive curriculum, whether they are on campus or online.

- **PHYSICAL DISTANCING:** Our small classes and classroom sizes allow us to spread children out with appropriate social distancing (3-6-foot spacing for all students and teachers) in all classrooms and community spaces, with an overall goal of classrooms and other spaces.
- **OUTDOOR CLASSES:** SJ23 will utilize our large outdoor campus to its full potential, with some classes, presentations, and activities held outdoors when possible for fresh air and increased distancing. Outside, Outside, Outside!
- **OPTIONS:** Safe, on-campus learning is our primary goal, but we have invested in new technology and training to better bring the typical classroom experience into families' homes as necessary, whether due to concerns about on-campus learning or COVID-19-related symptoms or test results.
- **PHYSICAL EDUCATION:** Physical education programming will still be offered for all students. While the program may look different, all children will engage in regular physical activity at school.
*P.E. will be held outdoors- weather permitting.

Academic and Extracurricular Programming (cont.)

- **FINE ARTS:** The fine arts remain a critical component of the overall curriculum; we are mindful of the potential risks of transmission, especially in the performing arts, and we continue to review research on how to safely allow students to practice and perform.
- **ATHLETICS:** We received information from the Milwaukee Archdiocese last week that ALL FALL SPORTS WILL BE CANCELED. Whether or not they resume in spring, is yet to be determined. A decision on winter sports will hopefully come before October 1st.
- **RECESS:** Recess will still be offered for all Preschool, Elementary, and Middle School students, and will be held outdoors whenever possible. Additional breaks will be built into the school day- outside will be the recommended space for breaks. WE will utilize the entire campus for outdoor play. Cohorts (classes) will be assigned to a certain area of the campus each day. Improvements are being made in terms of equipment and playground games.
- **FIELD TRIPS AND SCHOOL TRAVEL:** All field trips and school travel opportunities, including retreats, have been postponed through at least winter break.

Teaching and Learning

It is our plan to return to school five days per week, however we realize that the COVID-19 virus requires us to be very flexible during these unprecedented times. For information on what Virtual Learning and instruction will look like during an extended quarantine or closure please refer to the:

[SJ23 Remote Learning Plan](#)

***Please note that the SJ23 Remote Learning Plan will continue to evolve as teachers transition to VIL and adapt their instruction to this environment.**

Comparing the Options

	In-Person Learning	Virtual Learning
Where does the learning occur?	In school	At home
When does the student attend?	During the normal school day.	Elementary and Middle School students will join their classes in via live stream in real time (synchronous learning) and also experience asynchronous experiences with their homeroom teachers . For the non-core subjects and specials, students will access recordings of instruction independently at any time (asynchronous learning). Students will have opportunities to interact with their specials teachers live as well.
What does instruction look like?	Classroom instruction is delivered in person with a blend of direct instruction, individual student work and/or small group instruction.	In general, students will ‘attend’ class from home via live stream in real time, while some lessons will be available asynchronously to view and complete independently.
What safety protocols will be in place?	Students will remain social distanced to the extent possible. Face coverings will be used as specified in this document. Regular sanitizing and cleaning protocols will be implemented.	All learning takes place at home.

Technology for Flexible Learning Options

We have spent the past several months reviewing feedback, analyzing research, and consulting with experts. Along with significant investments in our technology infrastructure and platforms, this work will allow us to provide families with the option to learn online through our enhanced SJ23 Remote Learning program, if your children are unable to be on campus due to health reasons or you do not feel comfortable having your children attend on-campus classes at any time. Our passionate educators have been provided with resources and professional development opportunities and have worked hard to understand both the technology, as well as the challenges and opportunities, of online learning.

- **SJ23 Remote Learning**: We have enhanced our program, which balances synchronous (real-time) online teaching and collaboration with asynchronous (independent, offline) learning, over the past several months. This balance—as well as other teaching methods—is structured to be age-appropriate for students in all grade levels. SJ23 Remote Learning may be used when families need to, or make the decision to, have their child learn from home. It may also be used if the school is mandated to, or we make the decision to, move fully to distance learning at any point during this upcoming school year. Our teachers have spent the summer preparing and participating in training for online education to improve the online experience. In Elementary and Middle School, this will mean increased contact time during the school day, as compared to what was in place from March through June in the previous school year.
- **iPads**: We will be introducing this new technology for all grade levels. The iPad offers video and audio for a near face- to-face experience for both students and teachers, who will be able to remain connected in more meaningful and impactful ways when students are not able to be in on-campus classrooms. This new technology will be used in tandem with the Zoom platform.
- **Technology Support**: ETA- our IT support team- will remain available to us for remote support and troubleshooting needs.

Focus on Health and Safety

The most important part of this reopening plan is the focus on health and safety for all members of our community. Although our primary goal as a Catholic educational institution is to provide students with the best academic, co-curricular, spiritual and extracurricular experiences possible in an on-campus setting, we cannot do this if we are unable to ensure that members of our community are—and, just as important, feel—safe while at school. With the health and safety of our entire community in mind, we will be instituting several new protocols and procedures for the 2020–21 school year, and more details on each of these will be shared closer to the start of the school year.

- **HAND WASHING AND SANITIZING:** Hand-washing and sanitizing protocols will be instituted throughout the school day, and children will be educated and regularly reminded about these protocols. Hand sanitizer stations will be placed at each of the student drop-off entrances and in other locations.
 - When possible doors and windows will be opened to increase circulation.
 - Increased daily and weekly cleaning protocols:
 - All surfaces will be disinfected daily. High traffic areas will be disinfected with safe/approved chemicals both during and outside of school hours.
 - The school has invest over \$10, 000 in cleaning machines and supplies to ensure a safe environment for students and staff.
 - Each classroom will be provided with ample safe cleaning supplies.
 - All cleaning supplies have been evaluated for effectiveness against COVID-19.

Focus on Health and Safety (cont.)

- **HEALTH AND HYGIENE (details...)**
 - Students will be given ample opportunities to wash their hands and use hand sanitizer throughout the day.
 - Proper handwashing techniques will be taught and practiced.
 - An isolation room is now located in the school building for students with COVID-19 symptoms.
 - Special protocols for the isolation room will be posted.
 - Signs will be posted throughout the building regarding handwashing, social-distancing, and COVID-19 symptoms.
 - Students will be taught to cover all coughs and sneezes using elbow (not hands).
 - Face coverings will be utilized to reduce transmission.
 - Minimize use of shared objects
 - Individual supplies
 - No sharing of personal items or food of any kind
 - Extra time to clean between the use of any kind of shared equipment when individual supplies aren't feasible

Focus on Health and Safety (cont.)

- **PHYSICAL DISTANCING (details...)**
 - All excess furniture has been removed to create open space
 - Student desks will be spaced 3-6 feet apart to provide for social distancing
 - Transparent desk shields available for students in grades 1-8
 - Limited locker use and staggered locker assignments
 - Students need to bring water bottles, bubblers will only be used as a filling station
 - Scheduled transitions throughout the school day to decrease communal traffic
 - Cohorts assigned specific entrance and exit locations, barring any emergencies
 - Increasing lunch and recess slots to maintain cohorts
 - Playground divided into zones and rotated daily among cohorts
 - Adhesive directions placed on floors throughout the building to guide students in proper physical distancing protocols, i.e. 6 foot markers by bathroom

Focus on Health and Safety (cont.) Face Coverings

- **FACE COVERINGS:** A face covering (cloth or disposable mask) will be required for all students in K5 through 8th grades, as well as all faculty, staff, and campus visitors. Face coverings will also be strongly recommended for all Pre-3 and K4 students. SJ23 will provide one face mask per child at the start of the school year. Families are encouraged to purchase additional face coverings that their children feel comfortable wearing, as a clean or new disposable mask will be required each school day. Face coverings are an extension of the SJ23 dress code, and should follow the “out of uniform” dress code policy to ensure a distraction-free experience. It is suggested that all families begin the process of introducing face coverings with their children prior to the first day of school. Children should feel comfortable putting on, wearing, and taking off their own masks. We will have additional disposable surgical masks available as needed at a cost of \$1. “Mask-break” times will also be planned as part of each school day.

Proper Use of Face Coverings:

- Wash your hands before putting on your face covering
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily

*Cloth face coverings should **not** be worn by:

- Children younger than 2 years old
- Anyone who has trouble breathing

Focus on Health and Safety (cont.) Face Coverings

Special Circumstances:

The Washington Ozaukee Public Health Department (WOPHD), based upon information from the American Academy of Pediatrics, recognizes that mask usage may not be practical for students of all ages, especially the very young. Per the WOPHD, schools and school districts should consider age, physical abilities, developmental, respiratory, tactile aversion, other conditions and needs, and grade level of students when making their own determination on mask usage.

For certain populations, the use of cloth face coverings by teachers may impede the education process. These include students who are deaf or hard of hearing, students receiving speech/language services, young students in early education programs, and English-language learners.

Focus on Health and Safety (cont.)

Snack:

- Morning and afternoon snack will be consumed in the classroom. Until further notice, there will be no birthday treats, favors, or sharing of snacks allowed. *Individually packaged snacks are recommended.
- All students will properly wash their hands before eating their snack.

Lunch:

- All students will properly wash their hands before lunch.
- Utilizing social distancing, each cohort will eat in their own classrooms or outdoor space on our campus. We have added additional time to our lunch periods to accommodate moving in and out of classrooms in a staggered fashion. Protocols for allergies will be followed.
- COLD LUNCH FOR THE MONTH OF SEPTEMBER. After the first month, we will evaluate as to our lunch offerings. **Please send your child with a drink- milk will not be provided until our lunch offerings have been evaluated.*
- No sharing of any food or drink is allowed.

Recess:

- There will be two lunch hour recess sessions to allow for smaller groups of students on the playground.
- Each class will have a designated area of the playground or “Zone” to use daily on a rotating basis. The playground structure will be used as one of the Zones.
- Playground equipment such as jump ropes and balls will be assigned to each cohort and sanitized after each recess.
- All students will use hand sanitizer before recess and wash hands after recess.
- Students will not be required to wear face masks during recess.

Focus on Health and Safety (cont.)

- **DAILY HEALTH SCREENINGS:** Parents or caregivers will use the SJ23 Daily Home Screening Protocol, which will include taking the child's temperature at home prior to arriving at school or boarding buses each day. If a child fails the COVID-19 screening procedure, which, among other things, could occur with a temperature of 100 F or higher, then that child must stay home and be evaluated by a physician. A COVID-19 test may also be required prior to the child's return to campus. Faculty and staff will also use an online screening tool prior to their arrival at school each day, following similar procedures.
- **STUDENT SERVICES:** In these unprecedented circumstances, meeting the social and emotional needs of our students and staff is more important than ever. The Student Services Team will be coordinating the use of available resources to address these needs, including new elementary level Purposeful People lessons for families. Furthermore, our Social Emotional Coach will be receiving additional training during the August professional development days on the trauma, grief, fear, and anxiety resulting from the pandemic and how to develop coping skills in students. Teachers will receive training at the start of the school year to recognize and manage the likely student reactions to the prolonged school closure. Students with IEPs and Accommodation Plans will continue to receive services and accommodations as outlined in their plans. If a family chooses to have their child attend school virtually, our Dean of Student Support will work with the family to determine how and when services will be delivered.

Focus on Health and Safety (cont.)

People diagnosed with COVID-19 have exhibited a wide range of symptoms – from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

***If you feel you have COVID-19 please contact your healthcare provider and stay home.**

Focus on Health and Safety (cont.)

Health Screenings: WHEN TO STAY HOME...

DAILY: All parents/guardians of students attending school and staff are asked to complete a daily health screening at home every morning before coming to school. This includes temperature screening and the following questions:

- Does your child have a temperature over 100.4 Fahrenheit within the last 48 hours?
- Has your child been in close contact with a confirmed case of COVID-19?
- Is your child experiencing a cough, shortness of breath, difficulty breathing, or sore throat within the last 48 hours?
- Does your child have a new loss of taste or smell?
- Does your child have muscle pain or chills?
- Does your child have any other illness symptoms including vomiting, diarrhea, continuous nasal drainage, or rash in the last 48 hours?

****If a student or staff member answers YES to any of these questions, they MUST STAY HOME!***

If parents/guardians are in doubt, please keep the child home.

Students cannot come to school if they receive any fever-reducing medication.

If a student displays any of the listed symptoms while at school, the student's parent/guardian will be contacted to pick them up.

If a staff member displays any of the listed symptoms while at school, they will be instructed to go home.

****Note: Students and staff need to be symptom-free prior to returning to school and fever free for 24 hours before returning to school. We truly appreciate your cooperation in this matter!***

Focus on Health and Safety (cont.)

• **DISPLAY OF SYMPTOMS AND ISOLATION PROTOCOLS:** In addition to the parent or caregiver temperature check as part of the daily health screening, faculty and other staff will check student temperatures at least one additional time during each school day using no-touch infrared thermometers. Any child with an elevated temperature (100 F or higher) will be sent to the isolation room to have the temperature verified. If it is confirmed to be 100 F or higher, the child will continue to be isolated, with supervision, and parents will be contacted to pick up that child immediately. If a parent cannot confirm pick up within 45 minutes, then the child's emergency contact will be notified of the need to pick up that child. A dedicated staff member will walk the student out to the car from the Main School Entrance in order to minimize the spread of the virus that could occur from walking through other parts of the school.

Focus on Health and Safety (cont.)

Two separate health rooms will be designated in each school building. One room will be the “regular” health room for first aid, medication, and minor illnesses, and the second room will be an isolations room for students exhibiting influenza or COVID-19 symptoms. The student in the isolation room will be monitored by a school nurse or health aide until the parent or guardian arrives. Instructions will then be provided to the parent or guardian as well as information to include testing for COVID-19.

According to the Wisconsin Department of Health Services, when a student tests positive for Covid-19 or comes into “close contact” with someone that tests positive for COVID-19 he or she will need to transition into virtual instruction.

Close contact is defined as being within six feet of someone that tested positive for COVID-19 for at least fifteen cumulative minutes over a 24 hour period. In elementary schools, close contact may include the entire classroom of students if the students are not able to maintain physical distance to one another. In the middle school, close contact will be determined based on the findings of the School’s and local health department’s contact tracing efforts. The following chart delineates how long students in such situations will need to participate in virtual instruction before being able to access in-person instruction again. Parents are asked to stay in contact with their healthcare providers, school healthcare personnel, and the local health department. Together they will guide parents and students through the quarantine and isolation process, and will determine the best date for returning to in-person instruction.

Focus on Health and Safety (cont.)

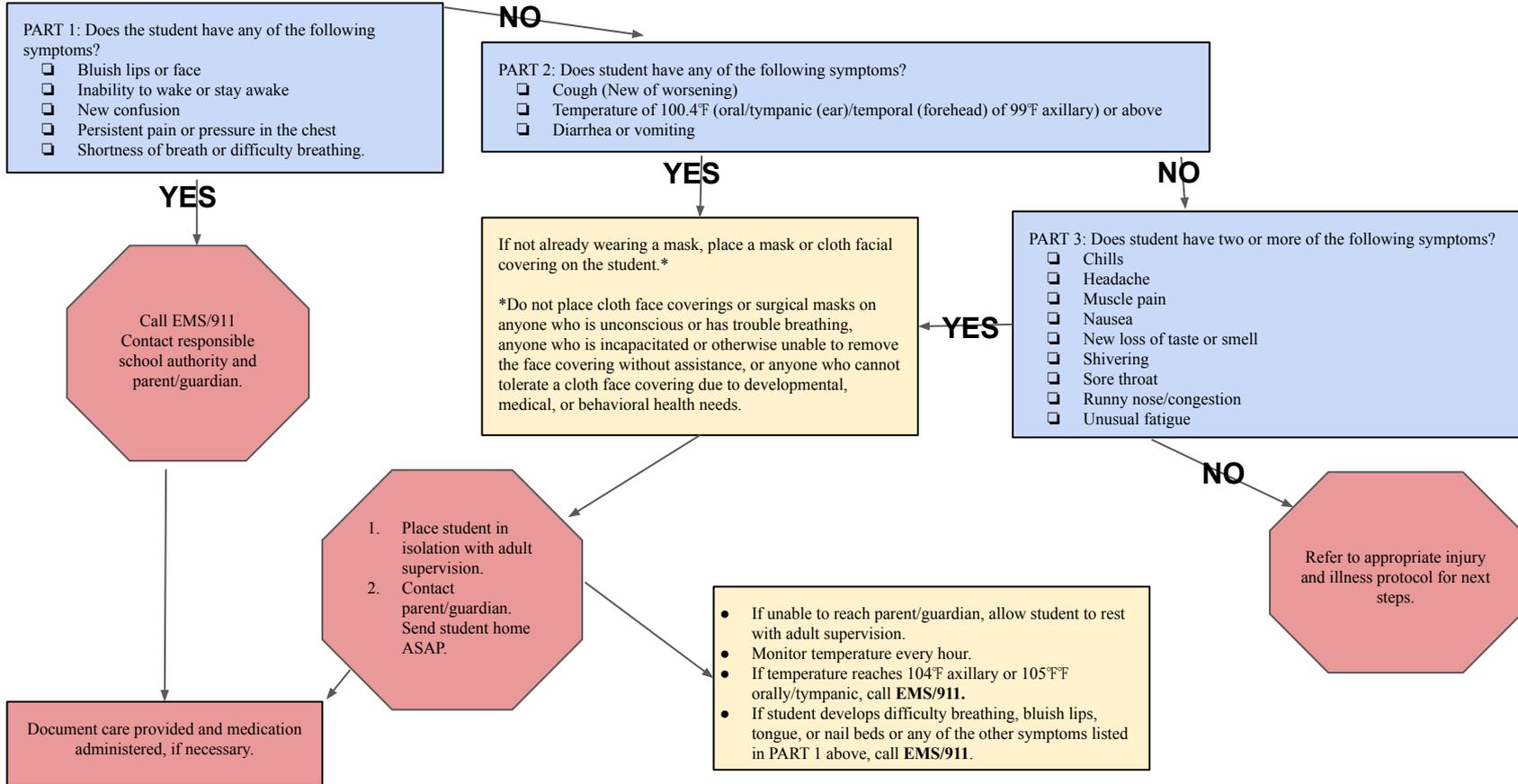
IF	THEN	Calendar days assigned for virtual instruction
Your child tests positive for COVID-19	Your child will be assigned virtual instruction for days school is in session over the course of at least 10 days. The last day prior to your child's return to in-person instruction, your child must be symptom-free.	At least 10 days from date of test or onset date.
Someone in your child's household tests positive for COVID-19	Your child will be assigned virtual instruction during the time any members of the household that test positive are isolating plus an additional fourteen calendar days after the infected member/s of the household are released from isolation. This assumes the child continues to be in direct, close contact with the household member while they are infectious. If the COVID-19 positive household member is able to isolate separately from the child, the child would follow the virtual instruction guidelines for "close contacts." This also assumes your child does not develop symptoms during the quarantine period.	At least 24 days from date of household members onset date
Someone your child has been in "close contact" with tests positive for COVID-19	Your child will be assigned virtual instruction for days school is in session over the course of 14 days. If your child is symptom-free throughout this time then afterward your child can return to in-person instruction. This assumes your child does not develop symptoms during the quarantine period.	At least 14 days from date of exposure

Focus on Health and Safety (cont.)

The decision tree on the following page will be used for staff in determining when to send children home from school.

- Parents should also use this chart, and their best judgment about their child's health, when determining if their child should stay home from school.
- If students exhibit any symptoms listed in part 1 or 2, or two or more of the symptoms listed in part 3, at school, they will be sent home. They are then required to have a negative COVID-19 test before returning to school.
- It is in the best interest of everyone if students exhibit these same symptoms at home, they do not come to school again until they have received a negative test.
- Any students exhibiting these symptoms during the school day must immediately be picked up.

Focus on Health and Safety (cont.)



Focus on Health and Safety (cont.)

IF A POSITIVE COVID-19 CASE OCCURS:

In the event that a positive COVID-19 case occurs regarding a student or teacher, the following procedure will occur:

1. The whole school community will be notified via email.
2. The class with the teacher or student who tests positive will be notified via email.
3. The COVID-19 positive student/teacher, the entire class, and anyone the positive student/teacher has come in direct contact with will be quarantined and revert to distance learning for 14 days from the time of exposure in accordance with Washington/Ozaukee County Public Health Department recommendation.
4. COVID-19 positive students/teachers may return to school after the following:
 - a. At least 10 days have passed since symptoms first appeared, AND
 - b. At least 24 hours have passed since recovery. Recovery is defined by a resolution of fever without the use of fever-reducing medications and improvement of symptoms (cough, shortness of breath).
 - c. A signed letter from a physician approving return to work/school.

Focus on Health and Safety (cont.)

COMMUNICATING ANY COVID-19 CASES IN THE SCHOOL:

- In working together to keep our school safe, we ask that parents notify the school immediately if their child or immediate family member tests positive for COVID-19.
- Additionally, the Washington/Ozaukee Health Department will notify the office of any positive COVID-19 cases within our school.
- Once a positive case is identified, all families will be notified via email (keeping all personal identification confidential according to HIPPA laws), that there is a positive case within the school.
- Additionally, staff will be required to immediately notify the school office if they test positive for COVID-19.

Focus on Health and Safety (cont.)

Just as in the past, a sick day is a sick day. If your child is feeling ill, they should remain home or refrain from virtual learning in order to have time to rest and recover.

- Parents need to call the school office to report their child absent by 8 am - even if they are a virtual learner.
- Parents should clearly explain the symptoms their child is exhibiting when they call in sick.
- Learners who are sick will be able to utilize virtual learning on sick days because they will have the technology and/or materials needed to engage in virtual learning.
- PLEASE NOTE: The virtual option for children that are home sick should be coordinated directly with your child's teacher(s).

Focus on Health and Safety (cont.)

- **STUDENT DROP-OFF and PICK-UP PROCEDURES:** To minimize large gatherings of children at the beginning and end of the day, the Early Childhood, Elementary, and Middle School will utilize 6 different entrances/exits to ensure social distancing. The use of several entrances will allow for social distancing upon entry and exit from the school building. Student's temperatures will be taken prior to students entering the building. We ask all parents to please STAY IN YOUR CAR when picking up or dropping off your child.
- **BUS TRANSPORTATION:** All bus drivers will be required to wear face coverings while on the bus. All students will be strongly encouraged to wear face coverings while riding the bus. Students will sit in assigned seats, with one rider in the window seat position in an alternating patterns across the aisle whenever possible. More than one student will share a seat if they are from the same household. When necessary, all bus seats will be used with only one rider per row sitting in the window seat position. Additional cleaning and sanitizing procedures will be used before each bus route, including the disinfection of "high-touch" areas, and hand sanitizer will also be available on every bus. We will continue to work with our busing partners in the Port Washington -Saukville School District to learn about and communicate their updated busing procedures and enhanced health and safety protocols for the 2020–21 academic year. ***We encourage our families to carpool whenever possible to avoid possible contact with an individual who may test positive with the virus.**

Campus Operations Enhancements and Improvements

Several enhancements and improvements to our standard operating procedures will be made prior to the first day of school to ensure the health and safety of our students, faculty, and staff. Some of these changes will be very visible to members of our school community, while others will be more behind-the-scenes or take place after regular school hours.

- **CLEANING AND SANITIZING:** Our stringent cleaning and sanitizing processes have increased in frequency, and all classrooms, common areas, playgrounds, and offices will be cleaned and disinfected on a regular schedule throughout each school day. All restrooms will be cleaned and disinfected multiple times per day. We have invested in electrostatic disinfectant sprayers to increase the effectiveness of our cleaning procedures.
- **PARENTS, VOLUNTEERS, AND OTHER VISITORS:** Only visitors (including parents) with scheduled appointments will be allowed into the building, and any visitor will be required to complete a health screening questionnaire and wear a face covering at all times while in the building.
- **STUDENT CUBBIES AND LOCKERS:** Pre3, K4 and K5 and Elementary students will use classroom cubbies and lockers for personal belongings. For all cubbies and lockers, assignments and staggered access times will be put in place to ensure appropriate social distancing among students. The Middle School is not planning to use lockers for at least the first trimester. We will evaluate at later date if we will begin to utilize them.
- **DIRECTIONAL AND OTHER SIGNAGE:** Signage for appropriate social distancing, walking pathways in hallways, etc. will be placed throughout campus buildings.

MASS AND OUTREACH:

Celebrating mass is one of the most important aspects of our Catholic Identity, and it is something we do really well at St. John XXIII Catholic School.

- We will create a schedule that allows our students to attend mass in small groups while physical distancing to begin with, while also utilizing technology to bring a celebration of spiritual communion to the classrooms. More information will follow.
- Likewise, outreach is a key part of our Catholic Social Teaching; and while we cannot go on service, mission, or immersion field trips at this time, we will work to create in-house service and outreach experiences for our students throughout the year.

Before- and After-school Programming

We have worked to continue to offer as much flexibility as possible for working parents and others who have obligations at the start and end of the school day, while ensuring a safe environment for children and teachers. We have made some modifications to our programming (which is offered for children in prekindergarten through 8th grade) for this school year, as indicated below.

- **BEFORE-SCHOOL CHILD CARE:** Before-school child care WILL be offered this school year, and parents or caregivers will be asked to follow the drop-off procedures established by child care staff.
- **AFTER-SCHOOL CHILD CARE:** We will continue to provide support to families by offering after-school programming for students in prekindergarten through 8th grade for the 2020–21 school year. While all parents will be strongly encouraged to pick up their children at the end of the regular school day, a modified child care program will provide space for children to remain after regular hours until a parent or caregiver can pick them up. The “drop-in” option will be suspended for the 2020–21 school year, and monthly registration will be required for all participating students, to allow for appropriate planning and staffing. At the end of the regular school day, participating students will be grouped into grade-level cohorts and dismissed to the appropriate after-school child care program locations/spaces. Outdoor play spaces and equipment will be used on a rotating schedule by grade-level cohorts each afternoon, when possible. All shared equipment will be cleaned daily in preparation for the next school day. In inclement weather, cohorts will use indoor spaces where children can remain appropriately socially distanced from one another.
- **AFTER-SCHOOL PROGRAM ENRICHMENT CLASSES:** All after-school program enrichment classes for children in prekindergarten through 8th grade will be suspended through at least winter break.

Closing

We recognize there is risk in everything we do, and that even with the measures our school is implementing, there is no guarantee that we will not experience a shutdown at some time during the 2020-21 school year. Please also know, that although we will put in place the practices listed in this document, it does not guarantee we are a COVID-19 free zone. Students and faculty assume the risk of contacting COVID-19 by returning to school/work. We respect the decisions of our families whether they choose face-to-face or virtual learning. Please be assured, we at St. John XXIII Catholic School will work diligently to make the 2020-2021 school year a success for all of our students. Thank you for partnering with us in your child's education!

Resources:

- [American Academy of Pediatrics](#)
- [CDC \(Centers for Disease Control & Prevention\)](#)
- [Leading with Hope](#)
- [State of Wisconsin Department of Health Services, Division of Public Health - Reopening School Building Risk Assessment Tool](#)
- [COVID Testing Sites in Washington Ozaukee Counties](#)
- [Washington & Ozaukee Health Department & Blueprint for Reopening](#)
- [Wisconsin Department of Health Services](#)
- [Wisconsin Department of Public Instruction](#)
- [Returning to School After COVID-19](#)