

**St. John XXIII School Advisory Commission**  
**February 19th, 2019**  
**Meeting Minutes**

**Members Present:** Wayne Chrusciel, Nikki Kiss, Kristi Klein, Rachel Lorier, Kevin Bichler, Julia Spankowski, Jen Rodgers, Father Pat Wendt

**Members Excused:** Cindy Becker, Mike Linstroth, Dave Didier, Erin Brewster

**Members Absent:**

- I. Call to Order at 5:30PM.
- II. Opening Prayer
- III. Mission Statement Recited
- IV. Meeting minutes approved for January 2019. Rachel Lorier motioned to approve, Kevin Bichler seconded. Motion passed.
- V. Social and Emotional Coach and Curriculum
  - a. Melissa Wellenstein briefed the advisory committee on the work, programming and mentorship provided to students.
  - b. The school is submitting a grant to gain access to the CharacterStrong curriculum.
- VI. Pastoral Report:
  - a. Construction on the addition to the building is continuing.
  - b. After 10:30 mass there is a family retreat day on Sunday.
- VII. Principal Report
  - a. Kristi handed out the draft of the school calendar for 19-20.
  - b. This year spring break will be aligned to coincide with the public school and will consistently be held during the last full week of March.
  - c. Suggestion for school website, please add the committee names to the school webpage or schoolspeak and list the main contact for the committee so that people can directly reach out to the appropriate contact as needed.
  - d. Key Event Volunteers-gathering volunteers for this event was challenge
  - e. The policy manual needs to be reviewed and approved. All the handbooks will be shared in April and review/approve during the May meeting.
  - f. The advisory board reviewed all the safety drill/lock downs notes from this past year. The committee president signed the lock down review notes.
  - g. The school choice numbers for 2019-20, are including between 9 and 11 students that qualify for this program.
- VIII. Finance Update
  - a. None.
- IX. Committee Reports
  - a. Marketing/Development
    - i. There was not a meeting in February.

Wayne Chrusciel- June 2019  
Mike Linstroth- June 2019  
Nikki Kiss- June 2019  
Dave Dider- June 2021  
Kevin Bichler- June 2022

Jen Rodgers- June 2019  
Rachel Lorier- June 2020  
Julia Spankowski- June 2021  
Cindy Becker-June 2022

- X. The next meeting will be March 12th, 2019
- XI. Motion to adjourn, Julia Spankowski made the motion and Rachel Lorier seconded the motion. Motion Passed.

**Closing Prayer**

**XII. Meeting ended at 6:35 PM**

- XIII. Send to final meetings to:**
- a. Seneca Graykowski
  - b. Michelle Thill

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