

St. John XXIII School Advisory Commission
November 10, 2020
Meeting Minutes

Members Present: Nikki Kiss, Julia Spankowski, Mike Linstroth, Rachel Lorier, Cindy Becker, Kristi Klein, Kristen Cook, Gene Boyer, Joe Koch, Kevin Bichler, Dave Didier, Jenny Gaskell, Father Pat, Erin Brewster, Gerald Schuknecht

Members Excused:

Members Absent:

- I. Call to Order at 5:30pm.
- II. Opening Prayer
- III. Meeting minutes approved for October 2020. Kevin Bichler motioned to approve; Gene Boyer seconded. Motion passed.
- IV. Joint Meeting with SAC and Finance
 - Budget Process and Timeline
 - i. Activities broken down by month
 - ii. Adjustments in current fiscal year – run through finance committee at that time
 - iii. SAC/all groups build a timeline to align with finance/each other
 - iv. Move joint meeting to December for sharing initiatives;
 - Communication Process
 - i. Move some of the discussion points/meeting times around to continue a smoother communication process
 - ii. SAC will share meeting minutes with finance committee; highlight in green/create a section for budget suggestions/motions and vice versa
 1. Include a key of color codes for future people
 - Motion to approve the recommendation from parish finance to offer teachers/staff a 2% bonus in December: Mike Linstroth motion to approve; Jenny Gaskell seconded. Motion passed.
- V. Accreditation Evaluation of Commission
 - Overall takeaway – making positive progress overall
 - Improvements areas: Finance communication; 5 year plan (revising yearly); increase parent knowledge of SAC; creating a timeline and how we are addressing issues/making progress
 - Get back on track with the strategic plan
- VI. Coronavirus Updates and Decisions
 - ~40% of students on quarantine prior to 11/10/20 school virtual learn for a few days
 - ~50% of teachers on quarantine due to positive/awaiting results/family member with symptoms/etc
 - Brief shutdown to pivot to virtual learning with intent to face-to-face instruction back on 11/17/20.
 - Post-Holiday virtual options via teacher input
 - i. Teacher needs
 1. We need subs and help during the day for teacher breaks
 2. Testing: Need to have a specific number of students/teachers when it's considered an outbreak (numbers are changing) and proof of test
 3. Close contact: Confusing, what constitutes this and when to quarantine; suggest that all students stay home if one is a close contact

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Mike Linstroth- June 2021
Rachel Lorier- June 2021
Julia Spankowski- June 2021
Dave Didier- June 2021
Kevin Bichler- June 2022

Cindy Becker-June 2022
Jenny Gaskell – June 2023
Kristen Cook – June 2024
Gene Boyer – June 2024
Gerald Schuknecht – June 2024

4. Closure: Not easy to teach from home; in person is best; do two weeks together to keep everyone on the same page
 5. Come up with a % of teachers out to go virtual for “X” amount of days. 20%, 25% of specials or classroom teachers? What is our number?
 6. Have some recommendations for closing and other issues addressed above.
- VII. Closing prayer
- VIII. Meeting adjourned at 8:57 PM.
- IX. The next meeting –December 8, 2020
- X. Julia Spankowski motioned to adjourn the meeting and Mike Linstroth seconded. Motion passed.

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