

**St. John XXIII School Advisory Commission**  
**November 9, 2021**  
**Meeting Minutes**

**Members Present:** Nikki Kiss, Mike Linstroth, Rachel Lorier, Dave Didier, Jenny Gaskell, Kevin Bichler, Julia Spankowski, Cindy Becker, Erin Brewster, Barb Worzalla, Randy Jerome, Father Pat, Wayne Chrusciel, Amber Wacha, Kristen Cook, Kristi Klein

**Members Excused:** Gerald Schuknecht, Matt Burkhardt

**Members Absent:**

- I. Call to Order at 6:34pm.
- II. Opening Prayer
- III. Mission statement and Parish Identity statements recited.
- IV. Meeting minutes approved for September 2021. Julia Spankowski motioned to approve; Mike Linstroth seconded. Motion passed. Meeting minutes approved for October 2021 with revisions; Randy Jerome motioned to approve; Cindy Becker seconded. Motion passed.
- V. Public Comment
  - Nothing to Report
- VI. Parish Strategic Plan
  - Theme: Instituting Cultural Change
    - i. Welcoming: How do we get more school families active in the church?
    - ii. Infrastructure (building committees and volunteers)
    - iii. Sunday experience
    - iv. Parish Life (sense of community)
  - Will gather input from a variety of groups including SAC, teachers/staff, school families, parishioners, etc
  - Add “parish” as a community partner of the strategic plan.
  - Students – should we consider SJ23 students and CRE (one group, rather than segregated)
  - Edit the strategic plan to work collaboratively with the parish
  - **ACTION:** Solidify a date to have the parish strategic team to join an SAC meeting for feedback (Nikki)
- VII. Pastor Update
  - Focus on the Sunday experience – getting kids and families to Mass
  - Parish Mission – March 14<sup>th</sup> and 15<sup>th</sup>
- VIII. Parish Committee
  - Would there be someone on the SAC to sit on the Parish Committee?
- IX. Meeting updates:
  - January meeting to meet in person with Finance committee and share out strategic priorities?
  - Meet with Parish Committee at the December meeting? Can we get the questions ahead of time to prepare answers for the December meeting?
- X. Principal Update

Nikki Kiss- June 2022  
Mike Linstroth- June 2022  
Rachel Lorier- June 2022  
Julia Spankowski- June 2022  
Dave Didier- June 2022  
Kevin Bichler- June 2022  
Randy Jerome – June 2025

Cindy Becker- June 2022  
Jenny Gaskell – June 2023  
Kristen Cook – June 2024  
Gene Boyer – June 2024  
Gerald Schuknecht – June 2024  
Barbara Worzalla – June 2025

- Working on staffing – hired person for childcare and move hours back to 6pm. Potential for K5 aid position
  - Working on strategic plan 3 with teachers in December
- XI. Strategic Plan
- Strategic Plan 1 – need to develop a new goal or revise the enrollment management; sign goal is coming off; Alumni event hosted by school and parish? Build a database of alumni.
  - Strategic Plan 2 – volunteering focus (hire someone?); Educating the whole child – Kristi meeting with teachers in December
- XII. Church Community Builder Website
- We will store our content moving forward in this.
  - **ACTION:** Send link on where to find this and we will get an email invite (Nikki)
- XIII. Committee Updates
- H&S
    - i. Met the \$5,000 match goal for Soles for Education
    - ii. Trunk or Treat successful
    - iii. Breakfast for Baby Jesus – working on this
    - iv. Next H&S meeting in person and zoom (greater engagement?)
    - v. Use GiveSmart (KE uses this) to sell tickets
  - Development
    - i. Annual Report out – no standard letter, format different with envelope inside
    - ii. Enrollment 185 students (K4 new students); toured a K5 student
    - iii. Sign going up!
- XIV. Closing prayer
- XV. Meeting adjourned at 8:07 PM.
- XVI. The next meeting – December 14, 2021
- XVII. Kevin Bichler motioned to adjourn the meeting and Kristen Cook seconded. Motion passed.

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