

**St. John XXIII School Advisory Commission**  
**April 14, 2020**  
**Meeting Minutes**

**Members Present:** Nikki Kiss, Julia Spankowski, Mike Linstroth, Rachel Lorier, Erin Brewster, Father Pat, Dave Didier, Cindy Becker, Kristi Klein, Wayne Chrusciel, Jenny Gaskell, Kevin Bichler

**Members Excused:**

**Members Absent:**

- I. Call to Order at 6:33pm.
- II. Opening Prayer
- III. Meeting minutes approved for March 2020. Wayne Chrusciel motioned to approve, Cindy Becker seconded. Motion passed.
- IV. Feedback on Virtual Learning
  - a. Nearly one month into virtual learning.
  - b. Survey went out – only 6 responses
  - c. Impressed by staff at how quickly they were able to adjust to using a variety of virtual platforms.
  - d. Resources to occupy the later hours of the day if school work is completed.
  - e. Creating a plan to work virtually in the future, should the need arise.
  - f. Should we give an update to the parishioners how well this transition has gone?
  - g. Better way to get a handle on how the student is doing; testing system to see where students are at currently to be prepared for the next school year should we not go back this school year.
  - h. Kristi and staff have been working on when to contact parents.
  - i. One on one teacher/student evaluations
- V. 2020-21 School calendar
  - a. Staff prefers calendar 1 option
  - b. Considerations to start earlier than 9/1/20 to re-engage students
  - c. Reconvene in a month to see status of current school year
- VI. Key Event Table 2021
  - a. No volunteers for co-chairs; reach out to previous co-chairs again if willing to run if financial incentive.
  - b. Should we consider creative options for the KE this year due to financial implications from businesses.
  - c. What if no one steps up?? How handle this?? Budgetary considerations.
- VII. Budget/Enrollment Update
  - a. We qualify as a smaller business, applying for additional support via loan. (Loan can turn into a grant).
  - b. Cash flow analysis from school is in good standing.
  - c. Parish will not give subsidy for Apr, May or June (to leave parish in better shape).
  - d. Able to keep all employees on and paid.
  - e. Parishioners appeal was very positive to help support no attendance at Mass.
  - f. Enrollment – all current families coming back, less two students (one family).
  - g. New enrollment – follow up
  - h. Tuition deduction for current teachers and their students – table policy until the end of the fiscal year. Kristi will work closely with those families for the next school year.
- VIII. Updates
  - a. N/A
- IX. Closing prayer

Wayne Chrusciel- June 2020  
Mike Linstroth- June 2020  
Nikki Kiss- June 2021  
Dave Dider- June 2021  
Jenny Gaskell – June 2023

Kevin Bichler- June 2022  
Rachel Lorier- June 2020  
Julia Spankowski- June 2021  
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- X. Meeting adjourned at 7:52 PM.
- XI. The next meeting – May 12.
- XII. Julia Spankowski motioned to adjourn the meeting and Mike Linstroth seconded. Motion passed.

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